

Interim City Administrator: John Kolata

Phone: 217-235-5654

The City Administrator is appointed by the City Council. The position is responsible and acts as the Council's staff advisor and oversees the City's daily operations including public relations, legislative matters, execution and implementation of City's policies, the City's financial status, and last but not least, it is the City Administrator's responsibility to assist the City Council with the essential information needed to be utilized in the decision making process.

The City Administrator is also responsible for allocating resources available to the City to developing programs to benefit the business community of the City of Mattoon.